



national treasury
Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

Asset and Liability Management

**Director: Debt Operations
(S031/2017)**

Pretoria

Salary: R898 743.00 per annum (all-inclusive remuneration package)

Purpose: To service all the government debt redemptions and interest due, including settling all government bond market related transactions and debt obligations. To maintain relations with key stakeholders to ensure successful servicing of debt.

Key Outputs: Efficient servicing of all debt obligations: Accurate and timely payment of redemptions and interest due • Timely settlement of market transactions in respect of auctions, bond switch auctions and script lending etc. • Enhancement and maintenance of an integrated Back Office system • Maintenance of registers on domestic and retail investors • **Fully effective process controls and complete workflow processes:** Updated process manuals • Clear, unambiguous separation of duties • Introduction of controls and process workflow as per procedure manual and audit specifications • Implementation of controls in line with Office of Accountant General audit specifications **Contributing to the developments of the domestic debt market:** Serve on various market related committees • Contribute to enhancement of settlement processes • **Sound stakeholder relations** • Liaise with Stakeholders such as SARB, JSE, STRATE, Banks and Brokers • Address all investor related queries • Ensure collaboration and cooperation between back and front office.

The National Treasury is an equal opportunity employer and encourages applications from women and the persons with disabilities in particular. Our buildings are accessible to people with disabilities.

Applications should be accompanied by a comprehensive CV and originally certified copies of Z83, qualifications and ID. Please forward your application, quoting the relevant reference number and the name of the publication in which you saw this advertisement, to the Recruitment Administrator: National Treasury, Private Bag X115, Pretoria 0001 or to the e-mail address mentioned below. No late applications will be accepted.

Please note: All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department.

Qualifications and SA citizenship checks will be conducted on all short-listed candidates and, where applicable, additional checks will be conducted. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). If you have not received feedback from the National Treasury within 1 month of the closing date, please regard your application as unsuccessful.



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Requirements: Post Graduate qualification in Economics/ Financial Economics/ Accounting/Business Management/ Investment Management pertaining to money and capital markets • 5-6 years' management experience in financial markets operations • Knowledge and experience in capital markets.

Applications may be sent via e-mail to recruit.alm@treasury.gov.za closing date: 19 June 2017 at 12:00.

For further information regarding the positions please visit our careers page:

<http://www.treasury.gov.za/careers/default.aspx> or contact Ms Mary-Jane Mothoa on 012 395 6714

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